



Republic of the Philippines
Department of Education
Division of Imus City
BRIMESTONE Academy Inc.

"A Christian School With A Mission"

Blk. 44, Lot 55-65 Annex A, GPL1, Malagasang 1-G, Imus Cavite (Main)
Blk. 18 Lot 13-15, Phase 2, Green Estate 2, Malagasang 1-F, Imus, Cavite (Annex)



Date: **September 1, 2020**

School Memorandum No. 3 s. 2020-2021

To: Faculty Teachers, Parents and Learners
From: Admin. Office | Brimestone Academy Inc.
Subject: Additional Provisions for School Memo. 1 s. 2020-2021 entitled "Resumption of Preparation Efforts for Incoming School Year 2020-2021"

1. In relation to guidelines enforce by duly constituted government authorities to observe all preventive measures against COVID-19 and in additions to all the measures stated at School Memo. No. 1 s. 2020-2021, parents are encouraged to:
 - a. Bring their own Ball pen and disinfectant.
 - b. For transactions involving School Permanent Records (Form 1-37), prior notice to Admin. Office is required.
2. We want to provide the best costumer support for our parents and learners. However, we would like to remind our clients to observe proper time for sending their queries within the working hours (Monday to Friday, 8:00 AM- 5:00PM).
3. As mandated by the Department of Education, BE-LCP or Basic Education – Learning Continuity Plan shall be transparent to all stakeholders of the school.
4. As directed by the Office of School's Vice President, parents must enroll their learners not later than 3rd Week of September. However, the school will accept late enrollees until 2nd week of October.
5. Additional Calendar of Preparatory Activities:
 - a. September 5, 2020 -2nd Parent Orientation (Afternoon)
-2nd Part of Online Learner's Training for New Normal Education
 - b. September 7, 2020 - 5th Teacher's Training for Brimestone Online, Google Meet and Others
 - c. September 11, 2020 -2nd Teacher's Training for AV Lesson Production\ and Editing
 - d. September 17-18, 2020 -Final Dry Run of BSA Blended Learning



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e. September 19, 2020 -Brimerian Echo New Member Selection and Screening

1. For more information, message our admin. office at adminoffice@brimestoneimus.com.

Rev. Dr. Bobby M. Brimon
President/Principal